**Draft Agenda**

**Annual General Meeting on Tuesday, 6 October, 11 a.m.**

**To be held at - Northfleet School for Girls Farm Hall Road Northfleet DA11 8AQ**

## Drinks will be available from 10.30 a.m.

**Please note:**

**Items 4, 7, 10 & 11 will all require a vote, each KASBAH member has one voting right, and if you are a parent, one parent can vote in addition to the person with the disability. Each person with a voting right will have been issued with a voting card, please hold this card up when asked to vote, you will have three options; in favour, against, abstain (do not wish to vote on this item).**

For online voting - <http://www.kasbah.org.uk/amg-voting-nomination-2019>

1. Opening Address & Housekeeping (Richard Chapman - Acting Chair)
2. Chair's Welcome (Richard Chapman - Acting Chair)
3. Apologies for Absence (Emma Carver - CEO)
4. Minutes of the Annual General Meeting 2019 (Richard Chapman - Acting Chair) **(Vote Required)**
5. Matters Arising
6. Presentation of the Annual Review (Richard Chapman - Acting Chair)
7. Presentation of the Annual Accounts & Treasurer’s Report (Trevor Sinclair - Treasurer) **(Vote Required)**
8. Chief Executive Officer’s Report (Emma Carver - CEO/Company Secretary)
9. KASBAH’s Five Year Vision (Richard Chapman - Acting Chair)
10. Election of KASBAH Directors - (Emma Carver - CEO/Company Secretary) **(Vote Required)**

In line with KASBAH’s Articles of Association, two of the longest standing members of the Board are standing down:

* **Stephen Field – Chair**
* **Trevor Sinclair - Treasurer**

Current Directors of the KASBAH Board are:

* **Richard Chapman (Acting Chair/Director)**
* **Trevor Sinclair (Treasurer)**
* **Christine Taylor** **(Director)**
* **Jason Owen (Director)**
* **Charissa Baldock (Director)**
* **Veronica Higgwe (Director)**
* **Branden Walsh (Director)**

1. Appointment of Auditors (Trevor Sinclair - Treasurer) **(Vote Required)**
2. Any Other Business
3. Feedback Form to be completed
4. Closing Address (Richard Chapman - Acting Chair)